

In attendance: Joel Bates, Jeremy Roche, Laura Friend, Carol Archambeault, Jen Sigismondo, Nicole Benoit, Debby Perry, John Tucker, Tom O'Toole

Agenda/Minutes

1. Clarify the way the CRC will work in sub-committees.

We have our three different tasks (communication, 1-5 report card, overview of SBR for teachers, parents, students);

Elementary teachers will work in a sub-committee on the 1-5 reporting tool;

Lunenburg was an example of a school that developed a standards based reporting tool;

We will have break-out groups review the 1-5 reporting tool at the next meeting, there will be copies of the various models;

The 1-5 committee will look at the best elements of existing materials and the District draft in order to devise a tool that can be shared with the grade level teams;

In May, there will be a recommendation pertinent to what reporting tool will be utilized for grades 1-5;

Can there be a model for third trimester?;

Volunteers could model the reporting tool mid-trimester;

We would need to ensure that each grade level and town is represented;

An accompanying letter/survey could be sent home to the affected parents/students to notify them of the particular tool and to generate feedback would be a part of the process;

Where should the letter come from (principals, CRC, Superintendent's Office)?;

2. Establish appropriate communication processes to gather data from both parents and teachers (Use SCC's, generate online surveys, conduct an open forum):

We wish to encourage parental involvement with the CRC to take effect immediately;

Can we have parents as a sub-committee of the building based school councils?;

3. Clarify the vision for what Comprehensive Reporting means in the NRSD at the various levels.

Tom O'Toole illustrated the differences in understanding amongst our own faculty personnel;

Communicates what kids know and are able to do

Helps inform student learning and clarifies the learning goals

How learning is communicated is the focus of the efforts of the CRC;

1-5 report card needs to be done;

Next Meeting: 12/8/09, ASC (NRHS), 3:30

Goals: Work in sub-committee analyzing 1-5 reporting tools

Work in sub-committee to develop communication protocols and procedures

Clarifying Statement:

The Comprehensive Reporting Committee (CRC), which is open to parents and teachers, is charged with determining the most efficient and clear method of communicating student progress, specifically what it is a student knows and is able to do. The CRC is focused on finding ways to communicate the individual progress of each student specific to the particular standards and learning goals per the content and grade level. Additionally, the CRC is focusing its efforts to specify communication methods that will help inform student learning and learning goals for students, teachers, and parents. The various reporting tools would be tailored to the appropriate age group and thus may constitute a different design in order to address the needs of the student.