

**NASHOBA REGIONAL SCHOOL DISTRICT
Budget and Warrant Subcommittee Meeting**

Emerson School Building
Conference Room, 2nd Floor
50 Mechanic Street
Bolton, MA 01740

November 14, 2018

SCHOOL COMMITTEE IN ATTENDANCE : Stephen Rubinstein, Alise Crossland

ABSENT: Lorraine Romasco

ADMINISTRATION IN ATTENDANCE: Brooke Clenchy, Patricia Marone

CALL TO ORDER

Mr. Rubenstein called the meeting to order at 5:00 pm.

NEW BUSINESS

- a. Results of operations 9/30/18 - to be presented at full meeting, no changes since the last review.
- b. Briefing on employee health insurance RFP - the first meeting of the insurance committee occurred 10/24, the committee is made up of representatives from Unit A, Unit C, retirees, and administration. The committee is working on putting out an RFP with input from insurance consultant Brian Boyle. Working on identifying a "big 4" group of insurers to send the RFP to directly. Depending on on results of experience data from MAIA, and the favorability of our rating, we may qualify for better rates. Proposals should be ready for review by late January, then the insurance advisory committee will make a decision about which insurer to go with.
- c. Capital plan discussion - dates for capital requests for Lancaster (19th) and Bolton (24th) have been identified, no date for Stow yet. Any expenditures over 10K need to brought before the town. The district has hired an engineering firm to do building assessments and identify potential issues, things that will need fixing so we can build a capital plan going forward.
- d. Extended day fee proposal - district administration presented 3 options for funding increases, 2% (covering the automatic Unit A & Unit C increases), 2.5%, and 3% (ideal for self-sustaining program).

MOTION: Mr. Rubinstein moved to bring the 3% increase recommendation forward to the full school committee. Seconded by Ms. Crossland. **IN FAVOR:** Mr. Rubinstein, Ms. Crossland, **VOTED AND PASSED. (2-0-0)**

- e. Florence Sawyer boiler automation software - The district had replaced the boilers, but the automation software is from 1998, no longer any updates for the software and the software is beginning to fail regularly, requiring that the electrician manually shut off the boiler. Given the immediate need, the SC will advance the

money required until Bolton can pay back the cost in several months - cost of approximately \$22,000.

OLD BUSINESS

None

REVIEW/APPROVE MINUTES

Mr. Rubinstein moved to approve the meeting minutes from September 26, 2018. Ms. Crossland seconded the motion, **VOTED AND PASSED. (2-0-0)**

ITEMS TO CONSIDER FOR NEXT AGENDA

- Next meeting 12/5 at 5pm
- General budget information/preliminary budget
- October data, November data to be addressed at 12/19 meeting
- School lunch costs/fees
- Athletic fee update

ADJOURN

MOTION: Ms. Crossland moved to adjourn the Budget and Warrant Subcommittee meeting at 5:34 pm. Seconded by Mr. Rubinstein. **IN FAVOR:** Mr. Rubinstein, Ms. Crossland, **VOTED AND PASSED. (2-0-0)**