

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

Emerson School  
50 Mechanic Street, Bolton, MA  
School Committee Conference Room  
Second Floor

January 30, 2019

**SCHOOL COMMITTEE IN ATTENDANCE:** Elaine Sanfilippo Kathy Codianne, Stephen Rubinstein, Mike Horesh, Susan Reardon, Alise Crossland and Lynn Colletti

**ABSENT:** Lorraine Romasco

**ADMINISTRATION IN ATTENDANCE:** Brooke Clenchy, Superintendent of Schools, Todd Maguire, Assistant Superintendent, Pat Marone, Business and Operations Manager, and Ann Marie Stoica, Director of Human Resources

**CALL TO ORDER**

Vice Chairman Codianne called the regular meeting to order at 6:00 PM

**CITIZENS COMMENTS**

Donnelle Huff, Stow stated she is attending the meeting to hear about the plan for Free Full Day Kindergarten.

**STUDENT RECOGNITION**

Principal Di Domenico provided a review of the Worcester County Superintendent's Luncheon and read a brief bio on the achievements of NRHS student Caitlin Cheung. Superintendent Clenchy recognized NRHS student Caitlin Cheung as the recipient of the Worcester Country Superintendent's Association's Scholar Award and presented a certificate.

**SCHOOL COMMITTEE CHAIR UPDATES**

Vice Chairman Codianne reminded the Superintendent at the February 13<sup>th</sup> School Committee Meeting the School Committee has requested a report out on all staff requests.

**STUDENT REPORT**

Colin Delisle, NRHS Student Representative to the School Committee provided an update on academics, sports and events at Nashoba Regional High School and district Schools.

**SUPERINTENDENT'S REPORT**

Superintendent Clenchy and Assistant Superintendent Maguire provided district updates. The Superintendent's report can be viewed in its entirety at [http://www.nrsd.net/district/superintendent\\_s\\_reports](http://www.nrsd.net/district/superintendent_s_reports) Superintendent Clenchy provided the Assabet Valley Collaborative Annual Report to the School Committee.

**NEW BUSINESS**

**NRHS DECA Field Trip Approval**

Principal Di Domenico presented a trip approval request for the NRHS DECA Club to attend the DECA State Career Development Conference in Boston March 3 – 7, 2019, 120 students and 12 chaperones will attend.

**MOTION**

Lynn Colletti moved to approve the NRHS DECA Club to attend the DECA State Career

Development Conference in Boston March 3 – 7, 2019, approx. 120 students and 12 chaperones will attend; seconded by Alise Crossland **IN FAVOR:** Alise Crossland, Elaine Sanfilippo Kathy Codianne, Stephen Rubinstein, Mike Horesh, Susan Reardon and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (7-0-0)**

**Middle School Washington DC Trip Approvals**

Superintendent Clenchy advised this trip is held yearly. Principals Bates, Friend and Grady presented information on the 8<sup>th</sup> Grade Washington DC Trips.

**MOTION**

Lynn Colletti moved to approve the Hale Middle School 8<sup>th</sup> Grade Washington DC Trip on April 8-11, 2019, 70 students and 10-14 chaperones will attend; seconded by Stephen Rubinstein **IN FAVOR:** Alise Crossland, Elaine Sanfilippo Kathy Codianne, Stephen Rubinstein, Mike Horesh, Susan Reardon and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (7-0-0)**

**MOTION**

Lynn Colletti moved to approve the Florence Sawyer 8<sup>th</sup> Grade Washington DC Trip on April 30 – May 3, 2019, 82 students and 9 chaperones will attend; seconded by Elaine Sanfilippo **IN FAVOR:** Alise Crossland, Elaine Sanfilippo Kathy Codianne, Stephen Rubinstein, Mike Horesh, Susan Reardon and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (7-0-0)**

**MOTION**

Lynn Colletti moved to approve the Luther Burbank Middle School 8<sup>th</sup> Grade Washington DC Trip on May 28, - 31, 2019 65 students and 7 chaperones will attend; seconded by Elaine Sanfilippo **IN FAVOR:** Alise Crossland, Elaine Sanfilippo Kathy Codianne, Stephen Rubinstein, Mike Horesh, Susan Reardon and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (7-0-0)**

**Luther Burbank Donation Acceptance**

Principal Friend presented a donation in the amount of \$2000.00 from a Lancaster resident that wishes to remain anonymous to be used to help defray the cost of the 8<sup>th</sup> grade Washington DC trip, for two families that have requested financial assistance for the trip.

**MOTION**

Lynn Colletti moved to accept the donation in the amount of \$2000.00 from a Lancaster resident that wishes to remain anonymous to be used to help defray the cost of the 8<sup>th</sup> grade Washington DC trip, for two families that have requested financial assistance for the trip.; seconded by Alise Crossland **IN FAVOR:** Alise Crossland, Elaine Sanfilippo Kathy Codianne, Stephen Rubinstein, Mike Horesh, Susan Reardon and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (7-0-0)**

**Full Day Kindergarten**

Superintendent Clenchy introduced Principals Bates, Mulkerin and O'Shea. Superintendent Clenchy provided a presentation on free full day kindergarten and reviewed the discussions that have been held within the district administration. Superintendent Clenchy advised she will present a recommendation tonight and requested it be added to a future agenda for further discussion after the information is received tonight. Superintendent Clenchy reviewed past and current enrollment data, full day kindergarten costs, the breakdown between actual costs and tuition and the FY19 scenario. Superintendent Clenchy advised the State does not reimburse for the first year of implementation of free full day kindergarten because the State's reimbursements are a year behind so therefore the gap year will cost approx. \$500,000 - \$600,000. Superintendent Clenchy recommended full free day Kindergarten be implemented in the SY2021/2022. Principals Bates, Mulkerin and O'Shea provided a review of the current kindergarten program in the district. Superintendent Clenchy requested to be added to the agenda for the last meeting in February at that meeting Ms. De Angelis will attend to provide her input on full day kindergarten and how it impacts Special Education.

**Employee Insurance Update**

Ms. Marone advised the district went out for bid and today was the last day for submission, Tufts, MIAA, Harvard Heath and Blue Cross all submitted bids, once the bids are reviewed with the Health Insurance Advisory Committee a recommendation will be brought forward to the School Committee. Ms. Marone advised there is a contractual agreement that the Insurance Advisory Committee meet to review and report their decision to the School Committee.

**December Treasurer Report**

Ms. Marone presented the December Treasurer report.

**Beginning of SY Parental/Guardian Handouts Review**

Assistant Superintendent Maguire advised the Teaching and Learning reviewed the current procedures, the online forms and where we want to be next year for form distribution. Assistant Superintendent Maguire provided a presentation on digital forms available on Powerschool and paper forms across the district and steps moving forward to streamline the form distribution.

**NRHS MSBA SOI (Statement of Interest)**

Superintendent Clenchy provided a document outlining the changes she is suggesting to the SOI that was submitted last February. Superintendent Clenchy reviewed each suggested change as the School Committee followed with the February 2018 SOI submission.

**MOTION**

Lynn Colletti moved the School Committee authorize the Administration to submit the completed SOI for the NRHS to MSBA as amended; further authorizing the School Committee Chair and Superintendent to sign the certifications which verify the vote was taken; Elaine Crossland **IN FAVOR:** Alise Crossland, Elaine Sanfilippo Kathy Codianne, Stephen Rubinstein, Mike Horesh, Susan Reardon and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (7-0-0)**

Resolved: Having convened in an open meeting on January 30, 2019, prior to the closing date, the Nashoba Regional School District of Bolton, Lancaster, and Stow, MA in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest dated January 30, 2019 for the Nashoba Regional High School located at 12 Green Road, Bolton, MA 01740 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future

Priority 5 - Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility. Much of the building experiences sections that are beyond life expectancy standards and are in need of full replacement.

Priority 7 - Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements for the same rationale as provided in

Priority 5;  
and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Regional School District to filing an application for funding with the Massachusetts School Building Authority.

**OLD BUSINESS**

**Budget Workshop Follow-Up**

Superintendent Clenchy provided a documentation reviewing the FY20 budget changes since the workshop on January 26, 2019 advising \$901,711 in reductions have been made. Superintendent Clenchy advised the Leaching field and oil taking costs have been pulled out of the operational budget for consideration of financing those repairs. Each reduction was reviewed.

**SUBCOMMITTEE REPORTS**

**Budget and Warrant Subcommittee**

Mr. Rubinstein reported the committee met and discussed with Ms. Marone how they would like the budget presented.

**Personnel Subcommittee**

No Report

**Policy Subcommittee**

No Report

**SEPAC**

No Report

**Communication Advisory**

No Report

**Tech Committee**

No Report

**Emergency Response Committee**

No Report

**Audit Advisory**

No Report

**CORRESPONDENCE**

None

**CONSENT AGENDA**

Topics on consent agenda included:

Warrants of February 1, 2019

<b><u>WARRANT NO.</u></b>	<b><u>DATE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
3902	02/01/19	VENDOR FY19	\$ 379,846.93
3903	02/01/19	AP ACH FY19	\$ 52,642.90
3904	02/01/19	BENEFIT FY19	\$ 818,726.94
3905	02/01/19	PAYROLL FY19	\$1,376,034.02

Meeting Minutes of January 16, 2019

**ITEMS TO BE CONSIDERED FOR NEXT AGENDA**

- 2018-2019 School Year Calendar
- StemScopes Presentation
- Human Resources Update
- FY20 Staff Requests
- FY20 Budget Update
- Technology Budget Update
- Facilities Budget Update

**ADJOURN**

**MOTION**

Stephen Rubinstein moved to adjourn at 8:21 pm; seconded by Alise Crossland **IN FAVOR:** Alise Crossland, Elaine Sanfilippo Kathy Codianne, Stephen Rubinstein, Mike Horesh, Susan Reardon and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (7-0-0)**

Meeting Materials provided tonight can be located at: [Click Here](#)

School Committee Meeting recordings can be viewed at: [Click Here](#)

**Reference Documents and Presentations**

Agenda

SC Planning Calendar 1-30-19

Superintendent's Report

NRHS DECA Travel Approval Request

Florence Sawyer School Washington DC Trip Approval Request

Hale MS Washington DC Trip Approval Request

Luther Burbank MS Washington DC Trip Approval Request

Luther Burbank Donation Acceptance Request

Full Day Kindergarten Presentation

December 2018 Treasurer Report to SC

Parental/Guardian Forms Review Presentation

NRHS SOI Submitted in April 2018

Budget Cuts from Workshop Presentation 1-30-19

School Committee Draft Meeting Minutes of 1-16-19

Approved by NRSC 2-13-19